

# FINANCE & HR GROUP

## AIMS

To manage the financial affairs and HR requirements of the Derbyshire Golf Partnership.

## OBJECTIVES

1. Implement a system of financial/management accounts for the Derbyshire Golf Partnership.
2. Produce annual budgets for Derbyshire Golf Partnership.
3. Produce a set of Annual accounts for the Derbyshire Golf Partnership.
4. Manage the Human Resource requirement of the Derbyshire Golf Partnership.
5. Assist and support with grant applications and funding requests.
6. Develop a strategy to secure long term funding for the Derbyshire Golf Partnership.
7. Identify risk.

## OUTCOMES

1. A good system of financial management and support.
2. Long term funding for the Derbyshire Golf Partnership.

## PRIORITY AREAS

## SKILLS/KNOWLEDGE

1. Financial and Management Accounting
2. Funding and Grant application processes.
3. Employment Law and HR practices.

## PERSONNEL

1 X Management Committee/Group  
1 X Financial Accountant  
1 X Employment & HR specialist  
1 X CDO

## WORKING REALTIONSHIP - REPORTING LINES

Work with other sub-committees/groups to manage the finances/HR needs of the Derbyshire Golf Partnership. Report to the Management Committee of the Derbyshire Golf Partnership

## MEETING FREQUENCY – 4 times per annum